

1st Memorandum of information European tender “ Performance of Evaluations of international programs of RVO Date”

In this memorandum of information, the contracting authority provides answers to the questions asked and remarks posted in the context of the above-mentioned European tender. This memorandum of information forms an integral part of the tender document.

	Notification
1.	The planning as mentioned in the tender document wrongly states the week days. It must be as put in the table below. We also adjusted the planning in Tendered. Closure of round of questions is: 20 May 2020 and not 20 June 2020.

Wednesday, 20 May 2020	Closure of round of questions: deadline for the Tenderer to submit questions regarding this Tender Document and the Contract (including the general terms and conditions) and/or proposals for textual amendments to the draft Contract (including the general terms and conditions).
Wednesday, 27 May 2020	Issuing of Memorandum of Information
Monday, 08 June 2020: 12.00 CEST	Deadline for the receipt of Tenders and opening of new Tenders by the Tendering Authority.

	Question	Answer
2.	“We have studied the Tender document and have a question – which is decisive for us whether or not we can participate in this Tender – regarding the country coverage of the requested reference(s) of each individual consortium member. Specifically, our question is whether a reference with regard to the evaluation of an instrument of a province that aimed to stimulate and support SMEs in that province in the development of their international trade activities, qualifies for this Tender. The Tender document is not entirely clear whether references should refer to assignments aimed at developing countries (or countries of the DGGF-country list) or whether this is not a necessary requirement. Our reference is not specifically focused on trade promotion to developing countries, but on international trade promotion in general (to all countries).”	It is our understanding that the question is whether a reference assignment qualifies for the requirements under ‘4.3.2 Evaluation experience’ when the reference does not relate to a DGGF country. A reference assignment qualifies for ‘4.3.2 Evaluation experience’ when it covers at least one of the core competences in table 5. The maximum of ten references together have to cover all core competences in table 5. Based on the information provided, the proposed reference assignment appears to be eligible for the core competence 1: thematic coverage (this will be verified upon submission) and thus for the requirements in 4.3.2. Confusion may arise from the minimum requirement under table 5 (p. 20): ‘The countries follow the DGGF country list, which can

	Question	Answer
		be found at http://english.dggf.nl/country-list.' This minimum requirement may give the impression that all references must relate to a DGGF country. However, this is not the case. This minimum requirement only applies to references that cover core competence two and three. The reference assignments that cover core competence one and four qualify for the requirements in 4.3.2 irrespective of country coverage. The maximum of ten references must cover at least one reference assignment of each consortium member or one reference for which the consortium member was subcontracted. For the reference of each individual consortium member the same applies: the reference should cover at least one core competence listed in table 5.
3.	Where should we upload the ESPD? In the portal under requiremens (eisen) it says there are 'no requirements' Under Gunningscriteria nothing is mentioned about the ESPD. Could you please clarify?	You can upload all documents at once at the same place. Please for any technical assistance call the TenderNed helpdesk: 0800-8363376